

# Filling out Your DE 964 Completion Certificate For Parent Taught Driver Education Students

**DPS COPY** **TEXAS DRIVER EDUCATION CERTIFICATE** **CONTROL NO. D287**  
(Type or print legibly in black ink)

**FOR DRIVER LICENSE ONLY**

Driver Education School  TDLR Parent Taught Course  Duplicate (Original Control # \_\_\_\_\_)

Transfer (See Back for Details)

7 hours behind-the-wheel instruction and 7 hours in-car observation  \_\_\_\_\_ hrs simulator instruction (min 4/max 12), \_\_\_\_\_ hrs multi-car driving range (min 2/max 6), \_\_\_\_\_ hrs behind-the-wheel instruction (min 4 hrs), and 7 hours in-car observation

Name: \_\_\_\_\_ Student's Legal Last Name \_\_\_\_\_ Student's Legal First Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Make sure this is correct  Male  Female

Permit #: \_\_\_\_\_ Student's Permit Number \_\_\_\_\_ Classroom Completion: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date you finished the online or written work \_\_\_\_\_ Laboratory (In-car) Completion: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date you finished the 7 required in car lessons

**I hereby certify that the person indicated has completed and passed both the classroom and the laboratory phase of a driver education course approved by the Texas Department of Licensing and Regulation.**

Your parent instructor signs here, MUST be the parent registered with TDLR \_\_\_\_\_ Parent instructor's driver license number \_\_\_\_\_ Name of your parent taught course, should be filled in for you \_\_\_\_\_

Signature of Licensed Driver Education or TDLR PT Instructor \_\_\_\_\_ TDLR Number or TDLR PT Instructor DL Number \_\_\_\_\_ Name of School or TDLR PT Course \_\_\_\_\_  
If not filled in, leave blank \_\_\_\_\_ Course number of your parent taught program, should be filled in for you \_\_\_\_\_ Date you finished EVERYTHING \_\_\_\_\_

Signature (or Signature Stamp) of Chief School Official or TDLR PT CP \_\_\_\_\_ Driver Education School # or TDLR PT Course # \_\_\_\_\_ Date Issued \_\_\_\_\_

30 hours behind-the-wheel instruction, including at least 10 hours of instruction that took place at night

**I hereby certify that the person indicated has completed the additional behind-the-wheel instruction in the presence of an adult who meets the requirements of Section 521.222(d)(2), Transportation Code.**

Parent signs here again to show you finished the 30 practice hours \_\_\_\_\_ Parent's driver license again \_\_\_\_\_ Date you finished the practice hours \_\_\_\_\_

Signature of Instructor \_\_\_\_\_ Driver License Number \_\_\_\_\_ Date \_\_\_\_\_

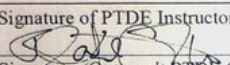
**WARNING:** You may commit a crime if you give this driver education certificate to the Department of Public Safety or to an insurance company and you did not complete the course of hours as indicated. You may also commit a crime if you put any information on this certificate that is not true.

**UNLAWFUL IF REPRODUCED OR ALTERED – INVALID IF STATE SEAL IS NOT VISIBLE** DE-964 (Rev. 9/1/15)

If your completion certificate doesn't look similar or request the same information, you need to contact your course provider and ask for the "DE 964". Most course providers will email this to you.

- Student name should be exactly as it appears on your birth certificate, legal adoption documents, court order or passport.
- All dates on this form should be chronologically before the date on your Impact Texas Teen Driver Certificate.
- The parent who was designated as your instructor when you filled out your TDLR paperwork is the one who signs this form. There are two places for this parent to sign the document and include their driver license number.
- If you transferred from a driving school to parent taught, you will need to also bring the transfer document

# Transfer Document

DPS / INSURANCE COPY	<b>TEXAS DRIVER EDUCATION CERTIFICATE</b> (Type or print legibly in black ink)	CONTROL NO. <b>PT 0102</b>
<b>FOR DRIVER LICENSE ONLY</b>		
<input checked="" type="checkbox"/> Parent Taught Driver Education (PTDE) Course	<input type="checkbox"/> Duplicate (Original Control # PT _____)	
<input checked="" type="checkbox"/> Transfer (if applicable) of 32 classroom hours to _____	Wilco Driving School 201 S Lakeline Blvd #902 Cedar Park, TX 78613	
<i>(School name and address – attach proof of successful completion of 32 classroom hours)</i>		
<input type="checkbox"/> Laboratory (In-Car): 7 hours Behind-the-Wheel Instruction and 7 hours In-Car Observation		
Name: _____	_____	Date of Birth: _____ / _____ / 2003
Last	First	MI
Learner License #: _____	Classroom Completion: 02 / 04 / 20	Laboratory (In-Car) Completion: _____ / _____ / _____
<i>I hereby certify that the person indicated has completed and passed both the classroom and the laboratory phase of a Parent Taught Driver Education course approved by the Texas Department of Public Safety.</i>		
Signature of PTDE Instructor 	Instructor DL # <b>#116</b>	PTDE Course Name <b>Aceable</b>
Signature (Optional) PTDE Course Provider	PTDE Course Number	Date Issued _____/_____/20
<input type="checkbox"/> 30 hours behind-the-wheel instruction, including at least 10 hours of instruction that took place at night		
<i>I hereby certify that the person indicated has completed the additional behind-the-wheel instruction in the presence of an adult who meets the requirements of Section 521.222(d)(2), Transportation Code.</i>		
Signature of Instructor	Instructor DL #	30 hour BTW completion date
<b>WARNING: You may commit a crime if you present this certificate to the DPS and you did not complete the course of hours as indicated. You may also commit a crime if you put any information on this certificate that is not true.</b>		
<b>UNLAWFUL IF REPRODUCED OR ALTERED</b>		
PT DE-964E (Rev 09/2013)		
† This portion must be presented to DPS for issuance of a Driver License †		

If you started at a driving school for your classroom instruction, this form comes from the previous driving school to show you completed the classroom portion. If you did not get one from your previous driving school, contact them and let them know you need the "transfer DE 964".